

**CITY OF OKANOGAN
COUNCIL AGENDA
September 19, 2023 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. * **EXCUSE COUNCILMEMBERS**
4. * **APPROVAL OF MINUTES**
September 5, 2023 – Council Meeting Minutes
5. * **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name, street address, and briefly voice your comments.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
Contract Award – Waste Water Treatment Plant Roof Repair

Contract Award – Legion Airport Hangar/Pilots Lounge Demo

Contract Award – Legion Airport Fence Repair

Bridge Inspection Agreement with Okanogan County
11. * **CORRESPONDENCE**

The City of Okanogan is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible.
Please contact the City Clerk's Office by Noon on any meeting date for assistance.

12. **PUBLIC COMMENT**

This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name, street address, and briefly voice your concerns.

13. **COUNCILMEMBER'S COMMENTS**

14. **MAYOR'S REPORT**

15. **ADJOURNMENT**

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: September 14, 2023

Subject: City of Okanogan Wastewater Treatment Plant Office
Building Roofing Contract

Zaga Roofing LLC submitted a quote in the amount of \$49,910.00 to reroof the wastewater treatment plant office building. This is necessary due to the June 2023 windstorm, this project will be a covered expense under the City's insurance.

Suggested Motion: I move to accept Zaga Roofing LLC quote and award the contract in the amount of \$49,910.00.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: September 14, 2023

Subject: Okanogan Legion Airport Pilot's Lounge & Hangars
Demolition Contract

Jones Brothers Construction submitted the lowest quote in the amount of \$44,385.18 to demolish & haul away the pilot's lounge & hangars. This is necessary due to the June 2023 windstorm, this project will be a covered expense under the City's insurance.

Suggested Motion: I move to accept Jones Brothers Construction quote and award the contract in the amount of \$44,385.18.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: September 18, 2023

Subject: City of Okanogan Legion Airport Fence Replacement Contract

Ellensburg Fence Company submitted the lowest bid in the amount of \$122,015.96. The bid opening was held on September 14, 2023, in the City Council Chambers. The base bid amount will be covered under the City's insurance, & the bid additive alternative will be covered by the City.

Suggested Motion: I move to accept Ellensburg Fence Company's bid and award the contract in the amount of \$122,015.96.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: September 15, 2023

Subject: Agreement between the City of Okanogan & Okanogan County to perform bridge inspections

The City of Okanogan is requesting that Okanogan County perform routine bridge condition inspections at the 1st Avenue, 5th Avenue, & Mill Street bridges.

Suggested Motion: I move to approve Mayor Turner sign the agreement with Okanogan County not to exceed \$1,000.00.

DEPARTMENT HEAD REPORT

Clerk's Office

September 19th, 2023

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 2nd Council of September 2023
- Paid Vouchers 1st Council of September 2023

2. Clerk Duties

- Distributed Correspondence and Agenda Items

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits
- Responded to Public Records Request

4. Payroll

- Completed 1st Payroll for September 2023
- Updated employer retirement contribution rate
- Responded to Teamsters Trust audit request

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues

6. Utilities

- Updated Utility Accounts
- Printed & Mailed August delinquents
- Updated Website

7. Sports Complex

- Updated Plex Calendars for September & posted to website

8. Wellness

- No updates

9. Clerk Treasurer

- Budget Preparation
- Facilitated Fee Schedule Workshop
- Attended DOR Meeting RE Business Licensing
- Attended bid opening for Airport Fence Project
- Attended AWC Supervisor Training for D&A Recognition

Department Head Report

Fire Department

September 19, 2023

Fire Department

- Updated information in the reporting system
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Worked on 2024 Budget Items.
- Updated Department Stats- 195 calls currently-14 more calls than September of 2022
- Worked on Department inventory.
- Attended Fire District # 3 Chief's Meeting
- Completed paperwork on 3 new members.

Training

- Truck checks
- Officers Meeting
- Business Meeting
- Landfill Walk through
- 101- New Fire Fighter Training
- Quarterly SCBA Training

Fire Calls

- Activated Alarm-2
- Motor vehicle accident- 1
- Motor vehicle fire- 3
- Brush Fire-5
- Structure Fire-2
- EMS Assist-1
- Other-1
- Haz-Mat-

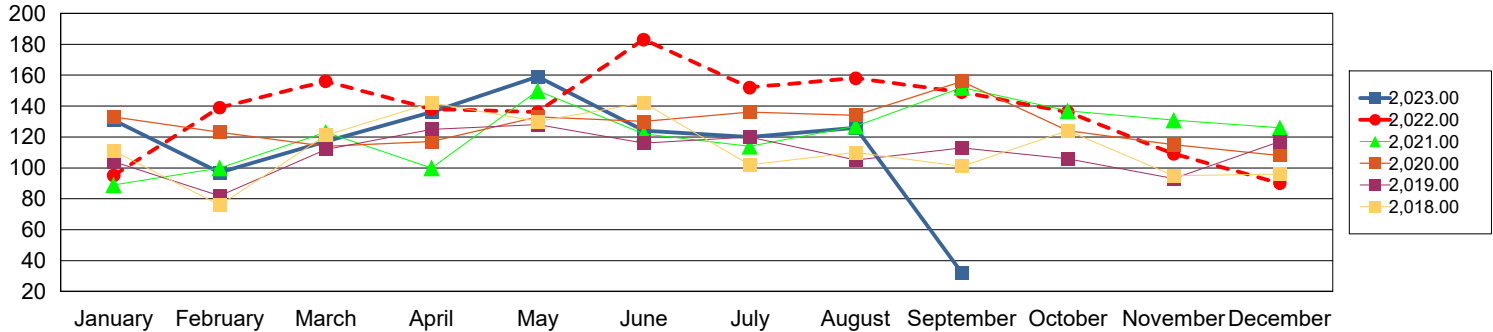
Public Safety

2023 Falls Prevention Event-Senior Health Event- September 22, 2023



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **117**
 - Thefts in last 30 days: **5**
 - Burglary / Trespass in last 30 days: **6**
 - Assaults / Disputes in last 30 days: **12**
 - Traffic incidents in last 30 days: **9**
 - Total City Incidents YTD: **1,114**
- 3**

Traffic Stops: **24**

Law Incidents - Last 30 Days

OCSO

117

9/9/2023	10:36:14PM	SUSPICIOUS	2ND	OKANOGAN	S23-05955
9/9/2023	10:22:24PM	NOISE COMPLAINT	MAPLE	OKANOGAN	S23-05954
9/9/2023	8:20:42PM	NOISE COMPLAINT	2ND	OKANOGAN	S23-05949
9/9/2023	6:55:44PM	ATTEMPT-LOC NT	ELMWAY	OKANOGAN	S23-05946
9/9/2023	1:28:10PM	DISABLED VEHICL	2ND	OKANOGAN	S23-05936
9/9/2023	10:24:12AM	BURGLARY	2ND	OKANOGAN	S23-05931
9/9/2023	9:10:39AM	MAL MISCHIEF	7TH	OKANOGAN	S23-05929
9/9/2023	1:05:42AM	DRUGS	2ND	OKANOGAN	S23-05925
9/8/2023	8:01:51PM	ANIMAL PROBLEM	4TH	OKANOGAN	S23-05919
9/8/2023	7:03:34PM	MAL MISCHIEF	OAK	OKANOGAN	S23-05917
9/8/2023	2:30:17PM	MAL MISCHIEF	4TH	OKANOGAN	S23-05909
9/8/2023	11:21:27AM	CITIZEN RIDE	3RD	OKANOGAN	S23-05903
9/8/2023	2:55:10AM	CITIZEN ASSIST	ELMWAY	OKANOGAN	S23-05898
9/7/2023	7:39:10PM	MAL MISCHIEF	5TH	OKANOGAN	S23-05889
9/7/2023	3:51:40PM	VIN INSPECTION	MONROE	OKANOGAN	S23-05885
9/6/2023	11:58:52PM	DWLS	2ND	OKANOGAN	S23-05870
9/6/2023	8:48:25PM	ILLEGAL BURNING	2ND	OKANOGAN	S23-05866
9/6/2023	8:45:54PM	WELFARE CHECK	2ND	OKANOGAN	S23-05865
9/5/2023	2:25:19PM	ACCIDENT NONINJ	2ND	OKANOGAN	S23-05839
9/5/2023	1:43:04PM	MAL MISCHIEF	2ND	OKANOGAN	S23-05835
9/5/2023	12:02:37PM	CITIZEN ASSIST	5TH	OKANOGAN	S23-05831

9/5/2023	11:19:20AM	CITIZEN ASSIST	RAILROAD	OKANOGAN	S23-05840
9/5/2023	12:53:02AM	TRAFFIC STOP	ELGIN	OKANOGAN	S23-05820
9/4/2023	11:41:15AM	CITIZEN DISPUTE	4TH	OKANOGAN	S23-05801
9/3/2023	2:34:42PM	FRAUD	5TH	OKANOGAN	S23-05781
9/3/2023	10:57:02AM	SUSPICIOUS	8TH	OKANOGAN	S23-05778
9/1/2023	11:48:06PM	MAL MISCHIEF	2ND	OKANOGAN	S23-05743
9/1/2023	8:54:09PM	MHP CONTACT	QUEEN	OKANOGAN	S23-05739
9/1/2023	6:38:26PM	STOLEN PROPERTY	FIR	OMAK	S23-05733
9/1/2023	3:07:31PM	AGENCY REFERRAL	HIGHWAY 20	OKANOGAN	S23-05729
9/1/2023	12:20:54PM	CITIZEN ASSIST	5TH	OKANOGAN	S23-05724
9/1/2023	9:34:38AM	ABANDONED VEHIC	2ND	OKANOGAN	S23-05722
8/31/2023	5:16:34PM	911 ABUSE	NICKELL	OKANOGAN	S23-05712
8/31/2023	4:05:08PM	HARASSMENT	2ND	OKANOGAN	S23-05709
8/31/2023	11:51:31AM	CIVIL	HIGHWAY 20	OKANOGAN	S23-05703
8/31/2023	9:55:59AM	AGENCY ASSIST	5TH	OKANOGAN	S23-05697
8/31/2023	7:43:53AM	CITIZEN ASSIST	5TH	OKANOGAN	S23-05693
8/30/2023	4:28:47PM	CIVIL	2ND	OKANOGAN	S23-05683
8/30/2023	3:17:14PM	MHP TRANSPORT	3RD	OKANOGAN	S23-05679
8/30/2023	11:43:37AM	SEARCH WARRANT	HIGHWAY 20	OKANOGAN	S23-05677
8/30/2023	9:31:57AM	DISORDERLY	SEATTLE	OKANOGAN	S23-05669
8/30/2023	8:12:24AM	VEHICLE PROWL	2ND	OKANOGAN	S23-05662
8/29/2023	10:00:38PM	LOITERING	2ND	OKANOGAN	S23-05657
8/29/2023	4:18:22PM	CITIZEN DISPUTE	ELMWAY	OKANOGAN	S23-05654
8/29/2023	2:28:24PM	CIVIL	2ND	OKANOGAN	S23-05650
8/28/2023	6:44:57PM	FOUND PROPERTY	4TH	OKANOGAN	S23-05637
8/28/2023	6:06:32PM	JUVENILE PROB	ROSE	OKANOGAN	S23-05635
8/28/2023	11:02:42AM	SUSPICIOUS	4TH	OKANOGAN	S23-05626
8/27/2023	3:28:46PM	RUNAWAY JUVNILE	3RD	OKANOGAN	S23-05615
8/27/2023	11:40:02AM	FOUND PROPERTY	1ST	OKANOGAN	S23-05611
8/27/2023	5:01:48AM	VEHICLE PROWL	1ST	OKANOGAN	S23-05608
8/26/2023	2:41:01PM	ASSAULT	5TH	OKANOGAN	S23-05595
8/26/2023	2:06:36PM	PARKING PROBLEM	2ND	OKANOGAN	S23-05594
8/25/2023	9:48:35PM	SUSPICIOUS	5TH	OKANOGAN	S23-05585
8/25/2023	7:29:02PM	CIVIL	2ND	OKANOGAN	S23-05582
8/25/2023	10:20:23AM	SUSPICIOUS	4TH	OKANOGAN	S23-05572
8/25/2023	8:49:56AM	ACCIDENT NONINJ	4TH	OKANOGAN	S23-05569
8/24/2023	11:07:31PM	EXTRA PATROL	2ND	OKANOGAN	S23-05568
8/24/2023	6:44:35PM	DUI	2ND	OKANOGAN	S23-05565
8/24/2023	4:28:41PM	THEFT OTHER	5TH	OKANOGAN	S23-05561
8/24/2023	3:07:24PM	TRESPASSING	ELMWAY	OKANOGAN	S23-05558
8/24/2023	9:12:48AM	DOMESTIC DISPUT	2ND	OKANOGAN	S23-05554
8/23/2023	10:14:01PM	AGENCY ASSIST	1ST	OKANOGAN	S23-05550
8/23/2023	9:31:49PM	AGENCY ASSIST	2ND	OKANOGAN	S23-05546
8/23/2023	9:28:35PM	DWLS	GORDON	OKANOGAN	S23-05547
8/23/2023	3:46:36PM	CITIZEN ASSIST	4TH	OKANOGAN	S23-05543
8/23/2023	10:16:33AM	CITIZEN ASSIST	2ND	OKANOGAN	S23-05529
8/23/2023	7:12:09AM	RECOVERED VEH	4TH	OKANOGAN	S23-05521
8/23/2023	12:37:40AM	WELFARE CHECK	2ND	OKANOGAN	S23-05518
8/22/2023	9:37:20PM	DOMESTIC DISPUT	5TH	OKANOGAN	S23-05514
8/22/2023	6:22:42PM	DOMESTIC DISPUT	4TH	OKANOGAN	S23-05509
8/22/2023	6:10:02AM	SUSPICIOUS	MILL	OKANOGAN	S23-05489
8/21/2023	3:08:57PM	VIN INSPECTION	MONROE	OKANOGAN	S23-05477
8/21/2023	1:29:47PM	ASSAULT	2ND	OKANOGAN	S23-05472
8/20/2023	5:52:03PM	CUSTODIAL INT.	1ST	OKANOGAN	S23-05457
8/20/2023	5:36:00PM	ANIMAL VICIOUS	MAPLE	OKANOGAN	S23-05456

8/20/2023	1:08:28PM	CITIZEN ASSIST	3RD	OKANOGAN	S23-05453
8/19/2023	8:51:43AM	DOMESTIC DISPUT	2ND	OKANOGAN	S23-05431
8/18/2023	8:12:58PM	TRESPASSING	3RD	OKANOGAN	S23-05425
8/18/2023	5:00:47PM	WELFARE CHECK	MAPLE	OKANOGAN	S23-05422
8/17/2023	6:41:49PM	THEFT OTHER	2ND	OKANOGAN	S23-05401
8/17/2023	6:35:37PM	CITIZEN ASSIST	2ND	OKANOGAN	S23-05397
8/17/2023	1:55:59PM	CIVIL	2ND	OKANOGAN	S23-05390
8/17/2023	1:42:17PM	TRESPASSING	ELMWAY	OKANOGAN	S23-05389
8/17/2023	1:12:39PM	SUSPICIOUS	2ND	OKANOGAN	S23-05387
8/17/2023	11:45:45AM	FRAUD	ELMWAY	OKANOGAN	S23-05385
8/17/2023	5:50:08AM	RUNAWAY JUVNILE	5TH	OKANOGAN	S23-05376
8/16/2023	11:32:32PM	NOISE COMPLAINT	3RD	OKANOGAN	S23-05375
8/16/2023	10:37:00PM	ATTEMPT-LOC NT	3RD	OKANOGAN	S23-05374
8/16/2023	6:55:47PM	PURSUIT	2ND	OKANOGAN	S23-05369
8/16/2023	4:08:35PM	THEFT AUTOMOBIL	ROSE	OKANOGAN	S23-05364
8/16/2023	2:46:03PM	SUSPICIOUS	5TH	OKANOGAN	S23-05360
8/16/2023	10:21:50AM	SUSPICIOUS	ROSE	OKANOGAN	S23-05355
8/16/2023	2:49:53AM	SUSPICIOUS	MAPLE	OKANOGAN	S23-05348
8/15/2023	8:09:15PM	DISORDERLY	PINE	OKANOGAN	S23-05343
8/15/2023	1:56:18PM	ANIMAL PROBLEM	3RD	OKANOGAN	S23-05338
8/15/2023	11:00:18AM	FOUND PERSONS	3RD	OKANOGAN	S23-05332
8/15/2023	10:06:47AM	WANTED PERSON	5TH	OKANOGAN	S23-05330
8/15/2023	12:44:52AM	RUNAWAY JUVNILE	3RD	OKANOGAN	S23-05325
8/14/2023	9:51:38PM	DOMESTIC DISPUT	2ND	OKANOGAN	S23-05320
8/14/2023	3:39:48PM	CIVIL	2ND	OKANOGAN	S23-05311
8/13/2023	7:57:39PM	CITIZEN DISPUTE	2ND	OKANOGAN	S23-05290
8/13/2023	6:15:57PM	TRESPASSING	2ND	OKANOGAN	S23-05287
8/13/2023	4:03:52PM	DOMESTIC DISPUT	3RD	OKANOGAN	S23-05284
8/13/2023	2:35:15PM	DRUGS	3RD	OKANOGAN	S23-05283
8/12/2023	10:42:22PM	RUNAWAY JUVNILE	5TH	OKANOGAN	S23-05269
8/12/2023	6:28:24PM	ACCIDENT NONINJ	SPRUCE	OKANOGAN	S23-05264
8/12/2023	1:55:54PM	INTOXICATION	4TH	OKANOGAN	S23-05260
8/12/2023	12:03:02PM	PARKING PROBLEM	6TH	OKANOGAN	S23-05256
8/12/2023	11:05:43AM	ANIMAL PROBLEM	5TH	OKANOGAN	S23-05255
8/12/2023	10:35:20AM	SUSPICIOUS	2ND	OKANOGAN	S23-05254
8/11/2023	9:30:27PM	TRESPASSING	2ND	OKANOGAN	S23-05242
8/11/2023	8:07:55PM	JUVENILE PROB	2ND	OKANOGAN	S23-05238
8/11/2023	3:18:49PM	CITIZEN ASSIST	4TH	OKANOGAN	S23-05229
8/11/2023	1:20:08PM	UNKNOWN PROBLEM	2ND	OKANOGAN	S23-05226
8/11/2023	10:31:22AM	FRAUD	ELMWAY	OKANOGAN	S23-05219
8/11/2023	9:02:17AM	DOMESTIC DISPUT	3RD	OKANOGAN	S23-05218

EMS Calls - Last 30 Days

LIFELINE EMS

37

8/17/2023	6:35:37PM	CITIZEN ASSIST	E23-03665
8/17/2023	4:52:01PM	MEDICAL	E23-03661
8/17/2023	3:21:23PM	FALL	E23-03658
8/17/2023	1:23:29PM	CHEST PAIN	E23-03654
8/17/2023	10:02:47AM	ABDOMINAL	E23-03652
8/17/2023	9:07:51AM	UNCONSCIOUSNESS	E23-03649
8/16/2023	2:35:01PM	SICKNESS	E23-03640
8/16/2023	10:10:44AM	BREATHING	E23-03635
8/15/2023	11:18:15PM	MEDICAL	E23-03629
8/15/2023	5:56:43AM	BREATHING	E23-03621
8/15/2023	3:01:30AM	SICKNESS	E23-03620
8/14/2023	7:26:46PM	FALL	E23-03611
8/14/2023	6:57:36PM	ABDOMINAL	E23-03610
8/12/2023	4:03:34PM	MEDICAL	E23-03561
8/12/2023	2:11:48PM	UNCONSCIOUSNESS	E23-03559
8/12/2023	9:03:21AM	SICKNESS	E23-03554
8/12/2023	3:52:38AM	HEART PROBLEM	E23-03550
8/11/2023	3:28:40PM	BREATHING	E23-03538
8/11/2023	1:20:08PM	MEDICAL	E23-03534
9/9/2023	8:56:11AM	CHEST PAIN	E23-04016
9/9/2023	8:06:56AM	BACK PAIN	E23-04014
9/5/2023	11:34:47AM	MEDICAL	E23-03953
9/4/2023	12:14:37PM	MEDICAL	E23-03940
9/3/2023	9:47:07AM	BREATHING	E23-03928
9/1/2023	8:54:09PM	MEDICAL	E23-03899
9/1/2023	11:54:47AM	BREATHING	E23-03885
8/31/2023	11:55:06AM	MEDICAL	E23-03870
8/31/2023	7:57:57AM	MEDICAL	E23-03867
8/28/2023	11:13:56AM	MEDICAL	E23-03828
8/26/2023	4:17:48PM	MEDICAL	E23-03800
8/26/2023	3:39:53PM	FALL	E23-03798
8/26/2023	2:41:01PM	ASSAULT	E23-03796
8/24/2023	11:38:09PM	UNCONSCIOUSNESS	E23-03768
8/24/2023	7:20:24AM	MEDICAL	E23-03754
8/19/2023	5:09:07AM	MEDICAL	E23-03692
8/18/2023	4:25:45PM	UNCONSCIOUSNESS	E23-03687
8/17/2023	9:16:02PM	SICKNESS	E23-03667

OKANOGAN FIRE

1

9/9/2023	8:56:11AM	CHEST PAIN	E23-04017
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Fire Calls - Last 30 Days

DEPARTMENT HEAD REPORT

Public Works

September 19, 2023

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed monthly water sampling
- Performed monthly meter reading
- Performed water meter changeout as needed

Wastewater Department

- Performed daily testing and record keeping
- Performed vegetation management
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed sewer main camera inspections
- Performed submitting the discharge monitoring report to DOE
- Chukar Ridge Phase 2 sewer main installation has begun

Street Department

- Performed street cleaning operations
- Performed vegetation management
- Performed placing speed reader sign at various locations
- Performed placing American Flags out downtown as needed
- Performed hot mix asphalt patching

Parks/Cemetery/Pool/City Hall/Airport

- Performed vegetation management
- Attended the Okanogan Legion Airport fence project bid opening
- Performed field mowing at the Central Valley Sports Complex
- Performed field mowing at the Okanogan Legion Airport
- Performed field mowing at the Cemetery
- Performed startup of the Okanogan Legion Airport fueling system
- Irrigation at the Cemetery will end for the season on October 2, 2023
- Performed repairs on the Okanogan Legion Park Restrooms due to vandalism

Shop

- Performed vehicle & equipment maintenance
- Performed street sweeping equipment repairs
- Performed airport courtesy car maintenance & inspection
- Performed Vactor truck maintenance & inspection

Other

- Performed hauling bleachers to the Okanogan County Fairgrounds
- The City was awarded \$1,810,260.00 from the Public Works Board for 3rd Avenue utility improvements

ESTIMATE

Zaga Roofing LLC
670 4th ave s
Okanogan, WA 98840

abelt@zaga101.com
+1 (509) 733-9084



City Of Okanogan

Bill to

City Of Okanogan
1610 1st Ave S
Okanogan, Washington 98840
United States

Ship to

City Of Okanogan
1610 1st Ave S
Okanogan, Washington 98840
United States

Estimate details

Estimate no.: 1179
Estimate date: 09/12/2023
Expiration date: 09/26/2023

Product or service		Amount
1.	Services 3700 units × \$11.00 Removing old metal roof and installing new slim lock standing seam metal panels. Most of the existing panels will be saved as requested. Damage panels will be disposed. Parchment color. Color chart can be provided.	\$40,700.00
2.	Services 1 unit × \$1,700.00 Relocating photocell as requested.	\$1,700.00
3.	Services 1 unit × \$0.00 Weather station and two-way radio antenna will be reinstalled.	\$0.00
4.	 Any damage decking that is identify as we remove existing metal roof will be added on a change order.	\$0.00
5.	Material List 1 unit × \$0.00	\$0.00
6.	PSU 30 Titanium 8 units × \$0.00 Peel and stick/ Ice and water shield	\$0.00
7.	Titanium Felt 3 units × \$0.00	\$0.00
8.	Eave Flashing 24 units × \$0.00	\$0.00
9.	Ridge Cap 14 units × \$0.00	\$0.00
10.	Gable flashing 2 units × \$0.00	\$0.00

11.	Pancake screws	9 units × \$0.00	\$0.00
12.	Stich Screws	5 units × \$0.00	\$0.00
13.	Butyl Tape	4 units × \$0.00	\$0.00
14.	511 Caulking	5 units × \$0.00	\$0.00
15.	Services	12 units × \$300.00	\$3,600.00
Installing snow guard supports above entry doors.			

Subtotal	\$46,000.00
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Sales tax	\$3,910.00
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Total	\$49,910.00
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Expiry date	09/26/2023
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Jones Brothers Construction

17 Jones Road
Okanogan, WA 98840

Estimate

Date	Estimate #
9/6/2023	148

Name / Address
City of Okanogan

			Project
Description	Qty	Rate	Total
Demolish and Haul Building at Okanogan Legon Airport			
Site Work: Mob		1,500.00	1,500.00
Site Work: Removal of Building and debris over the hill. Price for demo and hauling of metal, wood debris and concrete.		27,660.00	27,660.00
Site Work: Cutting of asphalt and relocating utilities.		1,600.00	1,600.00
Site Work: Purchase, Hauling, placing and compacting of crushed gravel		8,200.00	8,200.00
Tero Fee		1,948.00	1,948.00
	40,908	0.085	3,477.18
Total			\$44,385.18

HELPING EACH OTHER
CREATE BETTER COMMUNITIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

J-U-B FAMILY OF COMPANIES

September 15, 2023

Shawn Davisson, Public Works Director
City of Okanogan
PO Box 752
Okanogan, WA 98840

RE: OKANOGAN LEGION AIRPORT – FENCE REPLACEMENT PROJECT

Dear Shawn:

On September 14, 2023, the City of Okanogan held a bid opening and received three bids for the Fencing project. Upon review of all documentation received, the City of Okanogan and J-U-B ENGINEERS has determined that Ellensburg Fence Co., of Ellensburg, Washington, to be the lowest responsive and responsible bidder.

A price analysis comparing the bid items against the Engineer's Estimate has been performed. The bid tabulation is attached, and the totals of the Engineer's Estimate and the three bids are as follows:

	Base Bid	Bid Additive Alternate	Total
Engineer's Estimate	\$91,994.44	\$30,304.05	\$122,298.49
Ellensburg Fence Co.	\$89,932.40	\$32,083.56	\$122,015.96
Northwest Fence Company	\$111,582.70	\$38,253.74	\$149,836.44
A-1 American Fence Inc.	\$241,179.23	\$77,582.93	\$318,762.16

It is our recommendation to award the project to Ellensburg Fence Co. in the amount of One Hundred Twenty-Two Thousand, Fifteen Dollars and Ninety-Six Cents (\$122,015.96. With your concurrence, we will prepare the necessary award documents.

Sincerely,

Alex DelRiccio

Alex DelRiccio, P.E., Project Manager
J-U-B ENGINEERS, Inc.

Enc: Bid Tabulation

Okanogan Legion Airport Fencing Project									
Bid Opening - September 14, 2023 1:30 pm									
BIDDER NAME: ADDRESS:		Engineer's Estimate		Ellensburg Fence Co. PO Box 898 Ellensburg, WA 98926		Northwest Fence Company 14909 E Sprague Ave Spokane Valley, WA 99216		A-1 American Fence, Inc. 701 Luther Drive Orange, TX 77632	
ITEM NO.	ITEM DESCRIPTION	EST. QUAN.	UNIT	PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID SCHEDULE:									
1	Mobilization	1	LS	\$15,000.00	\$15,000.00				
2	Wire Fence Type 2	4,500	L.F.	\$13.50	\$60,750.00	\$16.82	\$75,690.00	\$19.74	\$88,830.00
3	Double Wire Gate 20 Feet Wide	1	EA.	\$5,000.00	\$5,000.00	\$1,250.00	\$1,250.00	\$1,994.00	\$1,994.00
	Subtotal				\$80,750.00		\$78,940.00		\$97,944.00
	Sales Tax				\$6,863.75		\$6,709.90		\$8,325.24
	Subtotal				\$87,613.75		\$85,649.90		\$106,269.24
	TERO Fee 5%				\$4,380.69		\$4,282.50		\$5,313.46
	Total Base Bid Schedule				\$91,994.44		\$89,932.40		\$111,582.70
BID ADDITIVE ALTERNATE BID SCHEDULE									
1	Wire Fence Type 2	1,600	L.F.	\$13.50	\$21,600.00	\$16.82	\$26,912.00	\$19.74	\$31,584.00
2	Double Wire Gate 20 Feet Wide	1	EA.	\$5,000.00	\$5,000.00	\$1,250.00	\$1,250.00	\$1,994.00	\$1,994.00
	Subtotal				\$26,600.00		\$28,162.00		\$33,578.00
	Sales Tax 8.5%				\$2,261.00		\$2,393.77		\$2,854.13
	Subtotal				\$28,861.00		\$30,555.77		\$36,432.13
	TERO Fee 5%				\$1,443.05		\$1,527.79		\$1,821.61
	Total Bid Additive Alternate Bid Schedule				\$30,304.05		\$32,083.56		\$38,253.74
	Total Base Bid and Bid Additive Alternate Bid Schedule				\$122,298.49		\$122,015.96		\$149,836.44
	Proposal Signed			N/A			Y		
	Bid Bond/Certified Check			N/A			Y		
	Contractor Certification Wage Law Compliance			N/A			Y		
							Bid shows \$149,836.43 for Total		
							Bid shows \$1,821.60 for TERO		

REQUEST TO COUNTY ROAD DEPARTMENT FOR REIMBURSEMENT OF WORK

To The County Engineer:

Pursuant to terms of an agreement between Okanogan County and City of Okanogan adopted and approved on June 28, 2016, the undersigned hereby requests the county to perform the work listed below at a time and in a manner convenient to the county. The undersigned further requests that the work be completed no later than November 30, 2023 and hereby guarantees reimbursement to the county for all work done up to a maximum of \$1,000.00.

All terms of said agreement shall apply with the following exceptions: None

Work shall include a bridge condition inspection for the 1st Ave, 5th Ave, and Mill St bridges in accordance with National Bridge Inventory standards and recording of said inspections in the WSBIS program.

DATE_____ SIGNATURE_____

(Agency Representative) TITLE_____

Action of the County: DATE_____

- ☐ The requested work is hereby approved.
- ☐ The requested work is not approved or modified as follows:

SIGNATURE_____ (County Engineer)

**CITY OF OKANOGAN
COUNCIL MINUTES**

September 5, 2023

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. in Council Chambers.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Lisa Bauer, John Lyles, Eric Lind, Rob Chilcote, Denise Varner and Rob Gillespie at 7:11pm.

Also Present: Clerk-Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, Fire Chief Brad Armstrong, Code Enforcement Rob Paine and Undersheriff Dave Yarnell.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Bauer moved, seconded by Chilcote to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of August 15, 2023 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 54401 through 54445 dated September 5, 2023 in the amount of \$80,599.23, and Payroll 53719-53733 and 53781-53796 in the amount of \$154,112.64 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Seeing none offered, public comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson submitted a written report and in addition reviewed the following:

- Performed the winterization process at the Okanogan Swimming Pool.
- Received new riding lawn mower.
- Held a pre-bid meeting for the purpose of demolishing the Okanogan Legion Airport hangar/pilot lounge; due September 7th by 10:00 am.
- Clint Little and I attended Evergreen Rural Water of Washington's Fall Conference.

Building Official/Permit Administrator Bryan Forbus submitted a written report but was not present at the meeting.

Sheriff's Office submitted a written report. Undersheriff Yarnell reviewed the report and answered Councilmember's questions.

Clerk's Office submitted a written report and in addition announced:

- Hotel/Motel advertisement will be in the newspaper September 6th and the following week.
- Sent out to council Resolution 2018-02 outlining remote attendance rules.

Fire Chief Brad Armstrong submitted a written report and had no additional information to add.

Code Enforcement Rob Paine submitted a written report and had no additional information to add.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

DOE Outstanding Performance Award Presentation:

Stephanie Giesin from the Department of Ecology presented the 2023 Outstanding Performance Award to Clint Little and Teena Vickers. She expressed how only about 40% of the Waste-Water Treatment facilities ever get this award and this one is extraordinary as it marks fifteen consecutive years that the City of Okanogan has received it.

NCW Narcotics Task Force Report

Josh Petker from the NCW Narcotics Task Force updated the council on the history of the Task Force, current statistics and recent drug busts and seizures within Okanogan County.

Contract Award – Pavement Repair 4th Ave North

Mayor Turner asked Director of Public Works Shawn Davisson to introduce the 4th Avenue North Pavement Repair Contract Award.

Gillespie moved, seconded by Lyles to accept Rudnick & Sons LLC's quote in the amount of \$25,929.28 and award the contract.

There was a brief discussion.

Vote on the motion.

Ayes: Lind, Bauer, Chilcote, Varner. Gillespie, Lyles and Oyler

Noes: None

Motion Carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Gillespie announced:

- Attended Economic Alliance meeting: they would like to establish a port authority in Okanogan County.

Councilmember Chilcote thanked Clint Little and Teena Vickers for what they do for the city and congratulated them on receiving the Award. He also expressed his appreciation to the NCW Task Force.

Councilmember Varner announced:

- October 7th is Harvest Fest, which will include vendors and the Dawg House having music all day and into the evening. Fire Chief Brad Armstrong added that the Fire Department will be participating along with Life Flight's helicopter.
- October 4th is the Town Tidy-up.

Councilmember Bauer announced:

- Would like to look at the communication plan for the City to broaden our audience and gain more community involvement.

MAYOR'S REPORT

Mayor Turner announced:

- Attended Emergency Management meeting; they are going over bylaws, Mayor of Omak will be working on updating the bylaws before the next meeting.
- Expressed his appreciation to Clint Little and Teena Vickers for all their hard work.
- Expressed his appreciation for the NCW Task Force.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:42 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Wayne Turner, Mayor

ATTEST:

Jessica Blake, City Clerk/Treasurer